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**Mt. Pleasant Memorical Community Centre and Residents’ Association Inc**

**69th Annual General Meeting**

**Minutes**

**Wednesday 23 March 2022**

1. **Present (25)**

Rebekah McCullough, Dot Milne, Ester van der Sande, Debbie Wolff, Daniel O’Carroll, Ron Trelease, Kate Rawlings, Linda Rutland, Carolyn Ingles, Jocelyn Papprill, Christine McCormack, Lynne Ritchie, Gary Cross, Hamish Methven,, Paul Topschij, Judy Egan, John Thompson, Carolyn Syddall, Sarah Templeton, John Peet, David Bolam-Smith, Junko Bolam-Smith, Derek Mccullough, Tim Webster, John Herzog, Colleen Herzog, Ali Davies, Colleen Hendren, Barbara Thomson, Anthea & John Delugar

1. **Welcome**

Rebekah McCullough, MPCCRA President introduced herself, welcomed all and acknowledged our Patron, Glen Metcalf, Sara Templeton, our local Councillor and Linda Rutland, a life member of the Association.

The issue was raised about the timing for the Special General meeting to discuss the proposed Constitution changes.

Linda Rutland moved that the motion that:

Discussion about the constitution be rescheduled to allow for a longer time for discussion. This was seconded by Ali Davies.

Concern that there are significant changes being proposed

* **Members Vote**: 9 in favour of changing the day and time; 14 voted with keeping to the planned agenda. So the motion was not carried.

1. **Apologies**

Glen Metcalf, Tim Lindley, Katherine Peet, Darrell Latham, Tessa & Jackie Fenton, Tom & Merodie Rose, Tracey McLellan, Barbara Hampton, Suzanne Sullivan, Vicky Southworth, Beverley Rayna

1. **Confirmation of Minutes of the 68th AGM held on 24 March 2021.**

Moved by: Jocelyn Papprill

Seconded by: Dot Milne

Passed unanimously.

1. **Matters Arising from Minutes**

No matters arising.

1. **President’s Report**

Rebekah acknowledged that the first centre was built as a War Memorial, one of only 2 Community centres owned by the residents in Christchurch.

**6.1 Membership & Volunteers**

* 252 paid Members
* Core group of 50+ volunteers who average 3000 hours a year. Rebekah acknowledged all the volunteers
* They do a range of volunteer work including:
  + Community Gardens
  + Front Room Café & Hub
  + Farmers Market – set up, General Store
  + Working Bees – grounds clean up,
  + Events – Earthquake Memorial, Estuary Festival, Matariki,
* Staff - mostly part-time and well supported by our volunteers

Community Coordinator, Farmers Market team, Front Room team, Accounts/Volunteers, Venue & Bookings, Cleaning & Maintenance team

* 1. Rebekah acknowledged the organisations that have provided grants to the Association, these include Rata Foundation, Department of Internal Affairs, Lotteries Grant Board, Canterbury Community Trust, Christchurch City Council, Sumner Ferrymead Foundation
  2. **Social Enterprises**

Farmers Market – every Saturday; Arts & Craft Market – monthly; Front Room Café;

Classes – average 40 per week; Venue Hire – weddings, birthday parties, special events – most weekends are booked

These enterprises all contribute to the running of our community activities such as Mt Pleasant Singers, Stitch in Time, Ways to Wellness and Matariki

* 1. **Recap of 2021**

**January/February/March**

Earthquake Memorial; 8th Estuary Festival; Farmers Market – 10-year anniversary; Ways to Wellness started

**April/May/June**

Survey conducted; Speakers Corner introduced; Committee Strategic Planning; Ways to Wellness continues

**July/August/September**

Speakers Corner continues; Community Consultation; Matariki Celebration

Lockdown 18 August – 7 September

**October/November/December**

Pink Ribbon Breakfast; Mt Pleasant School Art Exhibition; Membership Wine Tasting evening; Ways to Wellness – Round 2; Ukulele Fund-raising Concert; Farmers Market Traders Thank You & Twilight Market; Volunteer Thank You BBQ

* 1. **What’s coming up in 2022**

***Changes***

Estuary Festival cancelled for 2022

Omicron impact on start of year – bumpy but still going!

***On-going activities:***

Farmers Markets (every Saturday) and Art & Craft Markets (now monthly)

Front Room Café & Hub

Community groups – Stitch in Time, Mt. Pleasant Singers, Ukulele…

Ways to Well-being (starting in Term 2)

Speakers Corner/Fascinating Stories (starting in Term 2)

Members Wine Tasting evening

Spud in a Bucket Competition

Food Truck Alley

* 1. **Collaboration with Other Groups**

Avon – Heathcote Estuary Ihutai Trust

Predator Free Port Hills

McCormacks Bay Restoration

Hohepa Canterbury

Christchurch Coastal Pathway

Drayton Reserve volunteers

Local Schools: Mt Pleasant, Linwood College, Redcliffs & Heathcote Valley

1. **Treasurer’s Report presented by Daniel O’Carroll**

**2020 Audited Accounts**

* Small adjustment made to draft accounts from last AGM by the Auditor.
* Adjustments to GST, cleaning expense and wage accrual altered deficit for $40,673 to $38,178

**2021 Draft Performance Report (currently with the Auditors)**

* Deficit of $58,357 recorded for the 2021 period
* Surplus of $11,693 before depreciation expense
* End of year cash balances reduced from $168,246 to $108,459 (p9)
  + $74,359 of grants were received in 2020 for the 2021 year (p14)
  + We received $34,278 in assistance form MSD relating to the impacts of Covid-19 (p11)
  + CCC loan repayment resumed, $2,000 per quarter (interest and principle)
  + Community centre remains highlyreliant on volunteers, grants and subscriptions to provide for our community

1. **Motions from the Treasurer’s Report**

**Motion:**

**That the 2020 Audit Account be accepted**

**Moved:** Daniel O’Carroll

**Seconded:** Christine McCormack

**Passed:** Unanimous

**Motion:**

**That the draft 2021 Performance report be accepted.**

**Moved:** Daniel O’Carroll

**Seconded:** Gary Cross

**Passed:** Unanimous

**Motion:**

**That Smith + Jack Chartered Accountants**

**be appointed as auditor.**

**Moved:** Daniel O’Carroll

**Seconded:** Dot Milne

**Passed:** Unanimous

**Mt Pleasant Squash Club Report** Presented by Hamish Methven, President

* Energetic and driven new committee appointed at last AGM
* New members joining
* Nushing forward to face lift club lounge, bathrooms and courts
* Fundraising for above through cooperate sponsorship and charities
* Membership drive plans
* More community involvement
* Table tennis is also played on Monday and Thursday.
* Have a new key system for access
* Hope to reaffiliate with Canty squash once membership grows
* Potential to hire out lounge upstairs

1. **Election of Officers**

**Position Nominee Nominated by Seconded by**

President Rebekah McCullough Tom Rose Kate Rawlings

Treasurer Tom Rose Gary Cross Debbie Wolff

Secretary Debbie Wolff Rebekah McCoullough Tom Rose

Committee Member Gary Cross Tom Rose Rebekah McCullough Committee Member Ester van der Sande Kate Rawlings Rebekah McCullough

Committee Member Dot Milne Rebekah McCullough Ester van der Sande

Committee Member Carolyn Ingles Gary Cross Rebekah McCullough

Committee Member Christine McCormack Rebekah McCullough Dot Milne

Committee Member Ron Trelease Rebekah McCullough Derek McCullough

Squash Representative Hamish Methven

As there were no contestable positions the nominees were duly elected.

1. **Thank You**

Rebekah thanked the volunteers & members & our Mt. Pleasant Community

Staff: Kaye Farmer, Jackie Ward, Veronika Simaskova, Derek McCullough, Melissa Rossouw, Tracy Brookman, Katie Johnson, Jamie Lee Westermann, Toby Nevill, Darren Brabbs and Jonny Harcourt

Committee

Rebekah McCullough, Debbie Wolff, Gary Cross, Tom Rose. Ester van der Sande, Dot Milne, Christine McCormack, Carolyn Ingles and Ron Trelease.

Rebekah acknowledged the contributions made by Kate Rawlings and Daniel O’Carroll who are stepping down from the committee.

Rebekah thanked all who came tonight to the AGM.

1. **General Business**

* Linda Rutland expressed concern about role of Derek McCullough as a contractor given Rebekah McCullough is his wife. Gary Cross spoke to the process to employ him for a 6-month fixed term contract, noting that the contracting process did not include Rebekah McCullough as it was identified that this could be a conflict of interest. It was also noted that Derek was on a 6-month contract, as the committee wanted to determine what the Centre’s requirements were going forward.
* Linda expressed concern about no community development role and the bigger issues we face in the world today with such things as climate change. She encouraged the committee to think about such a role in the future.

There being no further business the AGM finished at 8.17pm.

**Mt. Pleasant Memorical Community Centre and Residents’ Association Inc**

**Wednesday 23 March 2022**

**Minutes for Special Meeting**

**To consider the proposed changes to the Constitution**

1. Kate Rawlings welcomed everyone to the Special General meeting. The purpose of which is to consider the proposed changes to the MPMCCRA Inc constitution as it had not been reviewed since 2009
2. Attendees & Apologies as per the AGM were noted.
3. The proposed motions to change the constitution are:

***Section Definitions***

**Propose the Motion 1 that**:

* Junior membership is deleted
* Proposed by: Kate Rawlings Seconded by: Daniel O’Carroll
* **Passed: Unanimous**

**Propose the Motion 2 that**

Family membership is defined as:

Any family group residing in the area, which is financial, having paid the subscription appropriate for family membership. Family membership confers the right of membership on any adult (over 18 years) and child residing at the property.

* Proposed by: Kate Rawlings Seconded by: Gary Cross
* Discussion about whether in the future the term “household” might be used instead of family.
* **Passed: Unanimous**

**Propose Motion 3 that:**

* Associate member is defined as:

Any person residing outside the “area” and who is financial, having paid the subscription. Associate Members do not have voting rights but can be members on the Committee.

* Proposed by: Kate Rawlings Seconded by: Debbie Wolff
* Discussion about whether associate members should be able to be committee members

**Passed: 18 yes; 2 no; 3 abstained**

***Section 7. Annual General Meeting***

**Propose Motion 4 that:**

* The AGM is held by the last day of July (currently the last day of March)
* Proposed by: Kate Rawlings Seconded by: Gary Cross
* **Passed: Unanimous**

**Propose Motion 5 that:**

* The role of vice president is deleted and add an extra committee member from up to 6 to up to 7. (c)
* Proposed by: Kate Rawlings Seconded by: Christine McCormack
* **Passed: Unanimous**

**Propose motion 6 that:**

* The role of past president is removed (c)
* Proposed by: Kate Rawlings Seconded by: Jocelyn Pappyrill
* **Passed: yes 23; abstaining 1**

***Section 11. Voting***

**Propose Motion 7 that**:

* Family membership entitles each adult (18 years and over) family member to 1 vote
* Proposed by: Kate Rawlings Seconded by: Christine McCormack
* **Passed: Unanimous**

***Section 12 Notices***

**Propose Motion 8 that:**

* Notification can include by email
* Proposed by: Kate Rawlings Seconded by: Jocelyn Pappyrill
* **Passed: Unanimous**

***Section 16 Committee***

**Propose Motion 10 that:**

* Delete any duly elected junior member
* Proposed by: Kate Rawlings Seconded by: Gary Cross
* **Passed: yes 23**

**Propose Motion 11 that:**

* The elected members shall include not more than 2 Associate Members be added

**Note** that this will be updated based on the outcome of proposed motion 5 and 6

* Proposed by: Kate Rawlings Seconded by: Debbie Wolff
* Discussion included a revision of the wording to be:

**That** the elected members shall not include more than 2 Associate Members”.

* Proposed again by: Kate Rawlings Seconded by: Debbie Wolff
* **Passed: yes 23**

***Section 19 Functions of the Committee***

**Proposed Motion 12 that:**

* The use of a common seal is deleted
* Proposed by: Kate Rawlings Seconded by: Dot Milne
* It was noted in discussion that the Charities Act requires a common seal, therefore this motion was withdrawn.

***Section 20 Junior Members***

**Proposed Motion 12 that:**

This section is deleted based on the outcome of proposed motion 1

* Proposed by: Kate Rawlings Seconded by:

Special General meeting ended at 9pm